




**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF MENTAL RETARDATION SERVICES
ANDREW JACKSON BUILDING
500 DEADERICK STREET, 15TH FLOOR
NASHVILLE, TENNESSEE 37243**

MEMORANDUM

TO: Provider Agencies
RN trainers for Medication Administration for Unlicensed Personnel

FROM: Stephen Norris, Deputy Commissioner 

DATE: March 06, 2008

RE: Funds to reimburse the Medication Administration for Unlicensed Personnel training program.

After considerable review of the budget, it has been determined that funding for medication administration classes has been exhausted and classes will no longer be reimbursed after March 31, 2008. Any agency may choose to continue a class, but will not be reimbursed for such class. This applies to both the original twenty hour course as well as the eight hour course for recertification.

Any trainer wishing to continue training without reimbursement must still provide the required notification of dates and times of classes as well as the required paperwork for certification of participants. Any agency wishing to hire a nurse trainer to teach classes may do so at their own expense. No nurse trainers will be reimbursed for classes in medication administration for the remainder of this current fiscal year 2007-08.

It is anticipated that funding will again be available with the new fiscal year beginning July 2008. Additional information on the status of funds for fiscal year 2008-09 will be announced as new contracts are established. Keeping classes at the maximum number of participants will increase the likelihood of funds being available longer.

Anyone needing assistance regarding medication administration classes should contact the Regional Nurse Educator.

SHN:rg

Cc: Fred Hix Debbie Payne Richard Shelton Laura Dautre Marlenia Overholt Ruth Givens
C.J. McMorran Kathleen Clinton John Craven Regional Nursing Directors
Regional Nurse Educators